

Martin Luther King, Jr. Elementary  
PAWS After-School Program  
Parent/Student Contract

PERMISSION FORM to participate in AFTER SCHOOL ACTIVITIES at Martin Luther King, Jr. Elementary and AUTHORIZATION FOR MEDICAL SERVICES. This form is to be filled out completely and returned to the Sponsor with payment before the student is allowed to practice, compete, perform and/or participate in extra curricular activities. All fees are NON-REFUNDABLE unless the class is cancelled.

PLEASE PRINT ALL INFORMATION

As the Parent/Guardian of \_\_\_\_\_, who attends MLK JR. Elementary School, I hereby give permission for this student to participate in the following activity/activities and agree to the following guidelines for the PAWS program.

Student's Daytime **classroom** (not PAWS class) Teacher \_\_\_\_\_

Name of Program(s) \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Phone number where you can be reached during program \_\_\_\_\_

Email \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

I understand that all rules and policies which govern student conduct in the Rio Rancho Public Schools and MLK Jr. Elementary school also apply at all times and on any related travel. Any violation of such rules and policies may result in any of these or other disciplinary action as defined by the Rio Rancho Public Schools Policy Guide and/or Extra Curricular Activities Code. The policies of the After School Advisory Committee shall also apply.

\*\*The parent/guardian will be called upon to assume responsibility for any and all damage that may result from the prohibited action of the student.

**Guidelines for Pick Up:**

1. I will inform the instructor if there is a change in how my child will be picked up.
2. I will inform the sponsor if my child is in the SAFE program.
3. I will inform the sponsor if my child is a walker.
4. I will inform the sponsor if I wish to pick up my child in the front of the school or the back\* of the school.
5. I will inform the sponsor if I wish to park, and show my ID, so that I may sign my child out.

\* Classes are one hour in length. **Please pick your child up at 5:05 pm.** There is NO SUPERVISION for children left after this time. If you are late 2 times picking your child up, they will be dropped from the program with no monies refunded.

I understand that I must pick my child up on time or make arrangements in the event I am running late. Picking my child up late twice will result in the disenrollment from the class. \_\_\_\_\_(initial)

\*I understand that if I choose to pick up my child in the **back** of the school, there will not be a PAWS member to supervise my child. I agree not to hold the school sponsor, or anyone acting in its behalf responsible for any mishaps or injury that may occur to the above mentioned student while they are waiting for pick up.

I give my permission for the above named student to be photographed during the PAWS activity/activities listed on this student contract. I understand the photographs will be used only within MLK Jr. Elementary to promote the PAWS program, ex: posters and/or yearbook pages. \_\_\_\_\_(initial)

Every reasonable precaution will be taken to provide for the safety and care of the student. In the event of an accident requiring emergency care, a reasonable effort will be made to notify the parent/guardian. The parent/guardian hereby assumes all financial responsibility for the hospitalizations and medication treatments provided.

Prescription medication(s) student is taking \_\_\_\_\_

Allergies \_\_\_\_\_ Other \_\_\_\_\_

I authorize the school to obtain through a physician any medical care including care that may become necessary to the student in the course of extracurricular- co curricular activities including travel.

I also agree not to hold the school sponsor, or anyone acting in its behalf responsible for any injury occurring to the above named student in the course of such extracurricular-co curricular activities including travel.

The above named student is covered by medical insurance provided by \_\_\_\_\_ which will cover the cost of medical care resulting from injuries sustained while participating in the extracurricular-co curricular activities sponsored by MLK Jr. Elementary-Rio Rancho Schools at school or away.

I have read the above and agree, as the party responsible for the above named student, to all statements and terms and I understand the consequences of not following the established rules. The information I have given is true and correct to the best of my knowledge.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

#### General Information

1. All programs will be on a first come first served basis.
2. Students may NOT attend a class without having a completed, paid registration form on file with the After School Program designee.
3. All fees are NON-REFUNDABLE unless the class is cancelled.
4. MLK, Jr. and the program teachers will not be responsible for student attendance. Parents need to remind students the morning of their class. **Have a back-up plan in case they forget about class and you will not be home.**
5. If you have listed someone as an emergency contact, please let him/her know. This is who is called if you cannot be reached.
6. If you have a check returned to the PAWS Program for any reason, please remit fee for the class as soon as possible. Your child cannot attend classes until all fees are paid with a money order, cashier's check, or cash.
7. Discipline problems will not be tolerated. Problems in this area can lead to the student being dropped from the program. For the first-infraction students will receive a verbal warning, for the second a note will be sent home, and the third will result in the student being dropped from the program for the remainder of the school year.

Date \_\_\_\_\_  
1<sup>st</sup> warning-verbal

Date \_\_\_\_\_  
2<sup>nd</sup> warning-written

Date \_\_\_\_\_  
3<sup>rd</sup> warning-dismissal